

**Mangum City Hospital Authority
Record of Minutes
November 26, 2019**

The Trustees of the Mangum City Hospital Authority met in regular session Tuesday, November 26, 2019, at 5:00 p.m. in the City Hall Annex at 131 North Oklahoma, Mangum, Oklahoma, for the following business:

Vice Chairman Reeves called the meeting to order at 5:06 p.m.

Vice Chairman Reeves gave the invocation followed by leading those present in the Pledge of Allegiance.

The Secretary called the roll with the following results:

Present: Roger Reeves, Trustee/Vice Chairman
Cheryl Lively, Trustee
Greta Kane, Trustee
Ilka Heiskell, Trustee

Absent: Zac Zachary, Chairman arrived at 5:30 p.m.

Also Present: Billie Chilson, City Clerk/Secretary
Corry Kendall, City Attorney
Dave Andren, City Manager (left at 5:18 p.m.)

A quorum was declared present.

Motion by LIVELY and seconded by HEISKEL to move to Item 15.

Vice Chairman Reeves called for the vote recorded as follows:

AYE: Lively, Heiskell, Reeves, Kane

NAY: None

Motion passed 4-0.

4. Consent agenda:

- a.** Approve Minutes from the October 22, 2019, Regular Meeting;
- b.** Approve claims and purchase orders for October 2019
- c.** Approve Hospital Departmental Reports;
- d.** CEO Report

Motion by KANE and seconded by LIVELY to approve the consent agenda as presented.

Vice Chairman Reeves called for the vote recorded as follows:

AYE: Lively, Kane, Reeves, Heiskell

NAY: None

Motion passed 4-0.

5. Consider any items removed from the consent agenda.

None.

6. Remarks or inquiries from the audience not pertaining to any item on the agenda (limit of two minutes);
None.
7. Financial Report:
 - a. Update on accounts payable aging summary;
 - b. August Financials;
 - c. Status on payment of claims;
 - a. Andrea handed out the Aging Summary as of 10-31-19 and answered all questions that were asked. Total as of 10-31-19 was \$6,786,809.62.
 - b. Cassie Dolen went over the Balance Sheet with the total assets as of 10-31-19 \$6,419,726.10 and the total Liabilities \$18,470,037.87 and net Assets -\$12,050,311.77. The Operating Statement for 10-31-19 Patient Services Revenue, Net \$7,221,130.43, other revenue \$55,053.37 and the total operating expenses at \$12,822,342.03. She answered any questions that were asked.
 - c. There were some questions asked and answered on the claims.
Chairman Zachary arrived to this item.
8. Discussion and possible action regarding amending, adopting, approving, rescinding, or updating the following policies and procedures:
 - Policy/Plan, Form Review List – New/Revised Policies:
 - Medical Marijuana Policy
 - Standardized Use of Restraints Policy
 - General Policy Manual
 - Policy/Plan, Form Review List – Forms:
 - Medical Marijuana Plan Statement of Acknowledgment
 - Medical Marijuana Release
 - Nonviolent Restraint Flow Sheet
 - Restraint Assessment/Physician Order
 - Violent/Self-Destructive Patient Assessment and Order
 - Post-Restraint Debriefing Form
 - RN Face-to-Face Evaluation Form
 - Controlled Medication Audit
 - Focused Professional Practice (FPPE) Report
 - Readmission/Revisit Worksheet
 - Patient Information Disclosure to Law Enforcement
 - Patient Complaint Form

Motion by KANE and seconded by REEVES to adopt the above listed policies.

Chairman Zachary called for the vote recorded as follows:

AYE: Heiskell, Reeves, Kane, Lively, Zachary

NAY: None

Motion passed 5-0.

9. Discussion and possible action with regard to approving the Hospital Services Agreement for Nursing Home Facilities for Mangum Skilled Nursing & Therapy; Update from Ty. He should be meeting with them and look at a 60 day instead of the 30 day notice period they are wanting.
No action.
10. Discussion and possible action with regard to approving the QuickFee Finance agreement for REDW invoice for work on FY2017 audit;
Motion by KANE and seconded by REEVES to approve the agreement with QuickFee Finance for REDW invoice for work on FY17 audit.
Chairman Zachary called for the vote recorded as follows:
AYE: Zachary, Heiskell, Reeves, Kane Lively
NAY: None
Motion passed 5-0.
11. Discussion and possible action with regard to approving the Lampton Welding Supply Co., Inc. contract for bulk oxygen supply;
Motion by HEISKELL and seconded by LIVELY to approve the contract with Lampton Welding Supply Co., Inc. for bulk oxygen supply.
Chairman Zachary called for the vote recorded as follows:
AYE: Reeves, Heiskell, Zachary, Kane Lively
NAY: None
Motion passed 5-0.
12. Discussion and possible action with regard to approving Mark Chapman as the Safety Officer;
Motion by REEVES and seconded by HEISKELL to approve Mark Chapman as the Safety Officer.
Chairman Zachary called for the vote recorded as follows:
AYE: Heiskell, Zachary, Kane, Reeves, Lively
NAY: None
Motion passed 5-0.
13. Discussion and possible action regarding the review and approval of medical staff privileges/credentials of the following providers with possible executive session in accordance with 25 O.S. § 307(B) (1):
 - Initial Appointment:
 - Fei-Ling Yeh, DONo executive session needed.
Motion by KANE and seconded by HEISKELL to approve medical staff privileges/credentials for Fei-Ling Yeh, DO.
Chairman Zachary called for the vote recorded as follows:

AYE: Kane, Reeves, Lively, Heiskell, Zachary

NAY: None

Motion passed 5-0.

14. Discussion and possible action regarding executive session, if necessary.
Did not need executive session.

15. Remarks or inquiries by the governing body members, City Manager, Hospital CEO, Attorney, or Employee;
The City Manager explained that the City is looking at putting in a helipad for the helicopter to land on. He will be putting it in the fiscal year 2021 budget.
Trustee Lively stated that she does not understand why the City has not spoke with the Hospital Board about moving City Hall to the old New Hope Building.
Go back to item 4 at 5:18 p.m.

16. Discussion and possible action on any new business which has arisen since the posting of the agenda that could not have been reasonably foreseen prior to the posting. 25 O.S. § 311(A)(10);
Motion by REEVES to extend the Medicare payments from 36 months to 60 months for the \$1.8 million.
REEVES withdrew his motion.
Motion by REEVES and seconded by KANE to authorize the hospital to see if they can borrow the \$1.8 million from the bank.
Chairman Zachary called for the vote recorded as follows:
AYE: Kane, Reeves, Lively, Heiskell, Zachary
NAY: None
Motion passed 5-0.

17. Adjourn.
Motion by KANE and seconded by LIVELY to adjourn.
Chairman Zachary called for the vote recorded as follows:
AYE: Reeves, Kane, Heiskell, Zachary, Lively
NAY: None
Motion passed 5-0.
Adjourned at 7:37 p.m.

Zac Zachary, Chairman

Billie Chilson, Secretary