

**Mangum City Hospital Authority  
Record of Minutes  
March 26, 2019**

**The Trustees of the Mangum City Hospital Authority met in regular session Tuesday, March 26, 2019, at 7:00 p.m. in the City Hall Annex at 131 North Oklahoma, Mangum, Oklahoma, for the following business:**

Chairman Zachary called the meeting to order at 7:00 p.m.

Chairman Zachary gave the invocation followed by leading those present in the Pledge of Allegiance.

The Secretary called the roll with the following results:

Present: Zac Zachary, Chairman  
Roger Reeves, Trustee/Vice Chairman  
Cheryl Lively, Trustee  
Greta Kane, Trustee  
Ilka Heiskell, Trustee

Absent: None

Also Present: Billie Chilson, City Clerk/Secretary  
Corry Kendall, City Attorney

A quorum was declared present.

**4. Consent agenda:**

- a. Approve Minutes from the February 26, 2019, Regular Meeting
- b. Approve Minutes from the March 12, 2019, Special Meeting
- c. Approve claims and purchase orders for February/March 2019
- d. Approve contract between Mangum Regional Medical Center and Elk City Nursing Home for lab work

Motion by REEVES and seconded by LIVELY to approve the consent agenda as presented with the change in spelling of Ilka's name on February 26<sup>th</sup> minutes.

Chairman Zachary called for the vote recorded as follows:

AYE: Zachary, Reeves, Heiskell, Lively, Kane

NAY: None

Motion passed 5-0.

**5. Consider any items removed from the consent agenda.**

None.

**6. Remarks or inquiries from the audience not pertaining to any item on the agenda (limit of two minutes);**

None.

**7. Hospital Departmental Reports:**

- a. Risk Management
- b. Infection Control

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- c. Quality
- d. Nursing
- e. Mangum Utilization Review Report

Ty gave the update on the above listed reports.

Move item c. to be included with item a. to read Risk Management/Quality.

**8. Financial Report:**

- a. Payment plan status update list;
- b. Update on accounts payable aging summary;
- c. Walk-in December financials;
- d. Status on payment of claims;
- e. Cost Report;

- a. Andrea Snider gave a quick update on the Payment agreements.
- b. Andrea went over the accounts payable aging summary.
- c. Financials should be Februarys. Mike Hand explained about the balance sheet and the Operating Statement.
- d. The claims were presented in item 4.
- e. Mike said there really is not much difference in what has been reported in the past few meetings for the cost report. They have been working on the past years to make sure they are correctly reported.

**9. Cohesive/CEO Operational Report;**

None.

**10. Discussion and possible action with regard to adopting a budget for FY2019;**

This was voted on last month that the board would give them until the April 23<sup>rd</sup> meeting.

**11. Discussion and possible action with regard to amending, adopting, approving, or updating the following policy and procedures.**

None.

**12. Discussion and possible action with regard to entering into or approving a payment agreement for the following vendors:**

- a. Arthrex (surgery supplies)
- b. Alcon payment plan (for supplies only)
- c. Cohesive Healthcare Management and Consulting for monies advanced while waiting for claims to be processed.

Motion by HEISKELL and seconded by KANE to approve items a. and b. and no action on item c.

Chairman Zachary called for the vote recorded as follows:

AYE: Kane, Lively, Zachary, Heiskell, Reeves

NAY: None

Motion passed 5-0.

13. Discussion and possible action with regard to renewing a contract between the Mangum Regional Medical Center and Cardiovascular Clinic, a Division of Plaza Medical Group P.C.

Motion by KANE and seconded by REEVES to set the rent by using the fair market value option for the square footage of 530’.

Chairman Zachary called for the vote recorded as follows:

AYE: Heiskell, Kane, Zachary, Lively, Reeves

NAY: None

Motion passed 5-0.

14. Discussion and possible action with regard to the review and approval of medical staff credentials of the following providers with possible executive session in accordance with 25 O.S. § 307(B)(1):

- a. Mary Barnes, APRN

Motion by KANE and seconded by REEVES to enter into executive session.

Chairman Zachary called for the vote recorded as follows:

AYE: Lively, Zachary, Heiskell, Reeves, Kane

NAY: None

Motion passed 5-0.

In at 7:55 p.m.

Chairman Zachary declared out of executive session at 7:59 p.m.

15. Discussion and possible action with regard to executive session, if any.  
Motion by LIVELY and seconded by KANE to approve the credentialing of Mary Barnes, APRN.

Chairman Zachary called for the vote recorded as follows:

AYE: Reeves, Zachary, Heiskell, Lively, Kane

NAY: None

Motion passed 5-0.

16. Discussion and possible action with appointing Lisa Zimms as Risk Manager, Security Officer, and Compliance Officer with possible executive session in accordance with 25 O.S. § 307(B)(1).

Motion by HEISKELL and seconded by REEVES to enter into executive session.

Chairman Zachary called for the vote recorded as follows:

AYE: Kane, Reeves, Heiskell, Lively, Zachary

NAY: None

Motion passed 5-0.

In at 8:02pm

Chairman Zachary declared out at 8:16 p.m.

17. Discussion and possible action with regard to executive session, if any.

Motion by REEVES and seconded by KANE to table.

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Chairman Zachary called for the vote recorded as follows:

AYE: Reeves, Kane, Lively, Zachary, Heiskell

NAY: None

Motion passed 5-0.

18. Remarks or inquiries by the governing body members, City Manager, Hospital Manager, City Attorney or Employees.

None.

19. Discussion and possible action on any new business which has arisen since the posting of the agenda that could not have been reasonably foreseen prior to the time of the posting. 25 O.S. § 311(A)(10);

The hospital would like to add Jennifer Cline to be added to the on line banking in view only access.

Motion by HEISKELL and seconded by KANE to add Jennifer Cline to one line banking for view only access.

Chairman Zachary called for the vote recorded as follows:

AYE: Kane, Reeves, Lively, Heiskell, Zachary

NAY: None

Motion passed 5-0.

Corry stated that the contract with Dr. John Chiafitelli needs to be re-negotiated as the pay was incorrect.

Motion by HEISKELL and seconded by KANE to authorize Corry Kendall, Attorney to enter into negotiations with Dr. John Chiafitelli for his contract.

Chairman Zachary called for the vote recorded as follows:

AYE: Heiskell, Reeves, Kane, Lively, Zachary

NAY: None

Motion passed 5-0.

20. Adjourn.

Motion by LIVELY and seconded by REEVES to Adjourn.

Chairman Zachary called for the vote recorded as follows:

AYE: Reeves, Kane, Heiskell, Zachary, Lively

NAY: None

Motion passed 5-0.

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Zac Zachary, Chairman

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Billie Chilson, Secretary