

**Mangum City Hospital Authority
Record of Minutes
February 26, 2019**

The Trustees of the Mangum City Hospital Authority met in regular session Tuesday, February 26, 2019, at 7:03 p.m. in the City Hall Annex at 131 North Oklahoma, Mangum, Oklahoma, for the following business:

Chairman Zachary called the meeting to order at 7:03 p.m.

Chairman Zachary gave the invocation followed by leading those present in the Pledge of Allegiance.

The Secretary called the roll with the following results:

Present: Zac Zachary, Chairman
Cheryl Lively, Trustee
Greta Kane, Trustee
Ilka Heiskell, Trustee
Absent: Roger Reeves, Trustee/Vice Chairman

Also Present: Billie Chilson, City Clerk/Secretary
Corry Kendall, City Attorney

A quorum was declared present.

4. Consent agenda:
 - a. Approve Minutes from the January 22, 2019, Regular Meeting
 - b. Approve claims and purchase orders for January/February 2019
 - c. Approval of addendum to the interim management agreement between Cohesive and Mangum City Hospital Authority extending the agreement to June 30, 2019

Motion by HEISKELL and seconded by LIVELY to approve the consent agenda as presented.

Chairman Zachary called for the vote recorded as follows:

AYE: Zachary, Heiskell, Lively, Kane

NAY: None

Motion passed 4-0.

5. Consider any items removed from the consent agenda.
None.
6. Remarks or inquiries by the audience not pertaining to any item on the agenda.
None.
7. Discussion and possible action with appointing Ken Cox as CEO of the Mangum Regional Medical Center with possible executive session in accordance with 25 O.S. § 307(B)(1).

Motion by LIVELY and seconded by HEISKELL to enter into executive session.
Chairman Zachary called for the vote recorded as follows:

AYE: Zachary, Heiskell, Kane, Lively

NAY: None

Motion passed 4-0.

In executive session at 7:13 p.m.

Chairman Zachary declared out at 7:28 p.m.

8. Discussion and possible action with regard to executive session, if any.
Motion by HEISKELL and seconded by KANE to approve appointing Ken Cox as CEO of the Mangum Regional Medical Center.

Chairman Zachary called for the vote recorded as follows:

AYE: Heiskell, Kane, Lively, Zachary

NAY: None

Motion passed 4-0.

9. Discussion and possible action with regard to approving provider contracts for the following providers with possible executive session in accordance with 25 O.S. § 307(B)(1):

a. Doctor John Chiafitelli;

b. Doctor William G. Morgan, III;

Motion by LIVELY and seconded by HEISKELL to enter into executive session.

Chairman Zachary called for the vote recorded as follows:

AYE: Lively, Zachary, Heiskell, Kane

NAY: None

Motion passed 4-0.

In executive session at 7:32 p.m.

Chairman Zachary declared out at 7:48 p.m.

10. Discussion and possible action with regard to executive session, if any.
Motion by HEISKELL and seconded by LIVELY to approve the contracts for a. Doctor John Chiafitelli and b. Doctor William G. Morgan.

Chairman Zachary called for the vote recorded as follows:

AYE: Zachary, Heiskell, Kane, Lively

NAY: None

Motion passed 4-0.

11. Discussion and possible action with regard review and approval of medical staff credentials of the following providers with possible executive session in accordance with 25 O.S. § 307(B)(1):

a. Stephen Snell, MD–Otolaryngology (ENT)

b. Terrie Gibson, MD–Cardiology

c. Steven Riley Winham, DO–Emergency Medicine

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- d. Mary Caroline Holmbo, MD–Pathology
 - e. Ruth H. Oneson, MD–Pathology
 - f. Barry Rockler, MD–Pathology
 - g. Ricky Reaves, MD–Pathology
 - h. Sherrita Wilson, MD–Pathology
- Did not need to go into executive session.

12. Discussion and possible action with regard to executive session, if any.
Motion by KANE and seconded by LIVELY to approve the medical staff credentials of the following providers.

- a. Stephen Snell, MD–Otolaryngology (ENT)
- b. Terrie Gibson, MD–Cardiology
- c. Steven Riley Winham, DO–Emergency Medicine
- d. Mary Caroline Holmbo, MD–Pathology
- e. Ruth H. Oneson, MD–Pathology
- f. Barry Rockler, MD–Pathology
- g. Ricky Reaves, MD–Pathology
- h. Sherrita Wilson, MD–Pathology

Chairman Zachary called for the vote recorded as follows:

AYE: Kane, Lively, Zachary, Heiskell

NAY: None

Motion passed 4-0.

13. Hospital Departmental Reports;

- a. Risk management;
- b. Infection control;
- c. Quality;
- d. Nursing;
- e. Mangum Utilization Review Report

No action needed.

14. Discussion and possible action with regard to amending, adopting, approving, or updating the following policy and procedures;

- a. Policy and Procedure: consent for the delivery of wound care;
- b. Change in STOP ORDER Policy;
- c. Approval of Organizational Chart;

Motion by LIVELY and seconded by KANE to approve the changes in the Policy and Procedures for consent of the delivery of wound care, Stop Order Policy and to approve the Organization Chart.

Chairman Zachary called for the vote recorded as follows:

AYE: Lively, Zachary, Heiskell, Kane

NAY: None

Motion passed 4-0.

15. Discussion and possible action with regard to entering into a contract for services with T&S Lawn Service for lawn care services and maintenance at the Mangum Regional Medical Center;
Motion by HEISKELL and seconded by LIVELY to enter into a contract for services with T&S Lawn Service for services and maintenance such as spraying, fertilizing, shrub care and other services PRN as needed at the rate presented.
Chairman Zachary called for the vote recorded as follows:
AYE: Lively, Zachary, Heiskell, Kane
NAY: None
Motion passed 4-0.
16. Discussion and possible action with regard to entering into a contract to purchase a True Lab Refrigerator;
Motion by LIVELY and seconded by HEISKELL to enter into a contract to purchase a True Lab Refrigerator.
Chairman Zachary called for the vote recorded as follows:
AYE: Kane, Heiskell, Lively, Zachary
NAY: None
Motion passed 4-0.
17. Discussion and possible action with regard to purchasing a Nihon Kohden Telemetry;
Motion by HEISKELL and seconded by KANE to approve purchasing a Nihon Kohden Telemetry System in the amount of \$46,000.
Chairman Zachary called for the vote recorded as follows:
AYE: Kane, Lively, Zachary, Heiskell
NAY: None
Motion passed 4-0.
18. Discussion and possible action with regard to purchasing oxygen tanks.
Motion by LIVELY and seconded by HEISKELL to table until next month's meeting.
Chairman Zachary called for the vote recorded as follows:
AYE: Zachary, Heiskell, Lively
NAY: None
Motion passed 3-0.
Kane had to leave at 8:23 p.m.
19. Discussion and possible action with regard to entering into the following promissory notes:
- a. Morris Technology for services, supplies, and equipment utilized and installed at the Mangum Regional Medical Center;
 - b. Pharmacare for services, supplies, and equipment utilized at the Mangum Regional Medical Center;
 - c. Cohesive Healthcare Management and Consulting for aid in financing hospital operations while waiting for pending claims to be processed;

Motion by HEISKELL and seconded by LIVELY to approve item (a) Morris Technology promissory note and item (b) Pharmacare Settlement Agreement and promissory note. Table item C until next month's meeting.

Chairman Zachary called for the vote recorded as follows:

AYE: Lively, Zachary, Heiskell,

NAY: None

Motion passed 3-0.

20. Financial Report.

- a. Payment plan status update list;
- b. Update on accounts payable aging summary;
- c. Walk-in December financials;
- d. Status on payment of claims;

Mike Hand from Cohesive went over the above listed items and answered any questions as needed.

No action needed.

21. Discussion and possible action with regard to an update on the cost report;
Still have not received any data for the first 6 month of 2017. Still working with Rybar to get more information.

No action needed.

22. Discussion on possible action with regard to adopting a budget for the FY2019;
Motion by HEISKELL and seconded by LIVELY to table until April's meeting.

Chairman Zachary called for the vote recorded as follows:

AYE: Heiskell, Zachary, Lively

NAY: None

Motion passed 3-0.

23. Discussion and possible action with regard to implementing a compliance committee and appointing a corporate compliance officer;

No action needed.

24. Remarks or inquiries by the governing body members, City Manager, Hospital Manager, City Attorney or Employees.

None.

25. Discussion and possible action on any new business which has arisen since the posting of the agenda that could not have been reasonably foreseen prior to the time of the posting. 25 O.S. § 311(A)(10);

Cohesive gave an update. They will be moving the employees to the new platform for all their payroll and benefits. The main reason to change is to be able to offer Insure Oklahoma. The first payday will be March 22, 2019.

Working on the RCH Status for the Clinic. They suggest using a Consulting to get is survey ready.

26. Adjourn.

Motion by HEISKELL and seconded by LIVELY to Adjourn.

Chairman Zachary called for the vote recorded as follows:

AYE: Heiskell, Zachary, Lively

NAY: None

Motion passed 3-0.

Zac Zachary, Chairman

Billie Chilson, Secretary